

# Mountain Laurel Ski Club

Board Meeting Minutes, November 1, 2017



Call to order: 6:09 p.m.

**Attending:** Pam Casner, Norb Church, Jeanne Delehanty, Jonathan Houck, Sharon Houck, Brian Kirkpatrick, Gretchen Marx, Jerry Murphy, Don Riley, Marge Wasel, Stan Wasel, Bob Zawacki

**Absent:** Mike Kalencik, Claire O'Connor

TOPIC	DISCUSSION	MOTION
<b>APPROVAL OF BOARD MEETING MINUTES</b>	The Board approved the minutes of the October 4, 2017 meeting as read. <b>Motion approved</b> with 1 abstention	Jeanne Delehanty Don Riley
<b>PRESIDENT'S UPDATE</b>	<p>Marge Wasal presented an update on the following:</p> <ul style="list-style-type: none"> <li>• We have received the Certificate of Occupancy for the 3<sup>rd</sup> floor of the Lodge</li> <li>• Reservations have been opened and Club Race has only one bed left. New Year's Eve, Family Week and President's Weekend are also already very busy</li> <li>• Upgrades to improve the appearance and functionality of the apartments to make them competitive in the seasonal rental market have been completed except for a few remaining minor punch list items.</li> <li>• The discount for families staying at the lodge for 5 days Family Week was changed from \$240 to \$360 for a 4 bed room and \$180 for a 2 bed room</li> <li>• The Bylaws Committee will need to reconvene to discuss changes to the Club Bylaws in order to accommodate the Board vote that was taken to raise the age of "Individual" membership from 18 to 21 and to lower the age of dependent children qualifying under the "Household" designation from 26-21 to be consistent at which age full membership benefits apply. The Committee's recommendation for wording will then come under "New Business" when ready for presentation to membership.</li> </ul>	
<b>TREASURER'S REPORT</b>	<p>Brian Kirkpatrick presented a report on the meeting of the Finance Committee on October 25. The Committee recommends that the Lodge Operations Committee prepare a report detailing anticipated Lodge upgrades, repairs, replacement of furnishings and major hardware required in the future. This would not be a punch list, but a list of 5-10-15 year needs and projected costs. Examples of items that might be included are a new roof, driveway upgrade, new garage / outbuilding, major appliance replacement, and mattress upgrade / replacement. The list would allow the Finance Committee to recommend set asides from the reserve fund on an annual basis to cover such costs, and to determine if changes are necessary in the Club's cash flow to pay for them.</p> <p>The Finance Committee also recommended to the Board that the Club pay \$10,000 on outstanding notes, plus accumulated interest now, and another \$5,000 plus interest in April if cash flow allows to continue to retire the debt used to finance the</p>	Stan Wasel Norb Church

	<p>purchase of the Lodge. The Finance Committee anticipates that the Club will be able to pay off all remaining notes by May 2019 (End of FY 2018 the 5 yr due date ). The Board voted on a motion to recommend to the members the pay off of \$10,000 plus accumulated interest as soon as possible. <b>Motion approved.</b></p> <p>Brian also presented the Treasurer’s report, showing revenue at \$13,261 lower from Jun 1 to Nov 1 than the comparable period in 2016. This is primarily due to the change in dates for voucher sales and Lodge reservation income that has not yet been deposited, as well as \$8,133 spent to renovate the 3<sup>rd</sup> floor to add an additional 6 beds to lodge, and costs for apartment upgrades - expenses not incurred in 2016.</p> <p style="text-align: right;"><b>Motion to approve accepted.</b></p>	Jonathan Houck Don Riley
<p><b>VICE PRESIDENT’S REPORT</b></p>	<p>Sharon Houck reported that the Club has received 31 new membership applications. 43 members have not renewed. The Club now has a total of 529 regular members. New member orientation will be on November 29.</p> <p style="text-align: right;"><b>No motion.</b></p>	
<p><b>LODGE OPERATIONS COMMITTEE</b></p>	<p>Jonathan Houck presented the minutes of the Oct 24 meeting of the Lodge Operations Committee (LOC). <b>No motion.</b></p> <p>Highlights of the report:</p> <ul style="list-style-type: none"> <li>• The 3<sup>rd</sup> floor renovation is expected to be completed within the \$10,000 budget approved by the membership.</li> <li>• The two apartments have been rented for the season.</li> <li>• New rules for trash recycling will take effect on Nov 1. Kay Leatherman will update and post the procedures at the Lodge and on website .</li> <li>• Lynn Swanson led a cleaning weekend to get ready for the season</li> <li>• The updated list of Innkeeper duties and Member Responsibilities “House Rules” will be posted on the Lodge portion of the MTL website</li> <li>• The LOC recommends to the Board that the cleaning contract be increase by \$25 per cleaning to reflect the addition of the new 3<sup>rd</sup> floor rooms. New rate \$175 per cleaning.</li> <li>• The Automatic External Defibrillator (AED) will be moved from the ADA bathroom to a prominent position in the dining room</li> <li>• Jonathan is reviewing new locks for the apartments and 3<sup>rd</sup> floor bedrooms to ensure security of the occupants of both.</li> </ul>	
<p><b>UPCOMING EVENTS</b></p>	<ul style="list-style-type: none"> <li>• Snowball is November 18</li> <li>• The Christmas party is December 20</li> </ul>	
<p><b>NEW BUSINESS</b></p>	<p>The Communications Committee reported that the current web site (no vendor) cannot provide a private portal for Club / member only communications or assistance in membership management, a currently cumbersome process. The Committee recommends that MTL find a hosting site that can provide public / private access for members, member management support systems (renewals, communications, payments online) and</p>	

	technical support. The committee will begin a 60-day trial of Club Express which is being used by 10 ski clubs, 2 of which are in CT. They will report to the Board on the results of their evaluation.	
<b>MEETING ADJOURNED</b>	Motion to adjourn at 7:29. <b>Motion passed.</b>	Jonathan Houck Don Riley

The Member meeting was called to order at 7:35 p.m. The motion to pay off \$10,000 plus accumulated interest to retire debt used to finance the Lodge was postponed to December 6 due to lack of a quorum.

Respectfully submitted by Gretchen Marx, Secretary